Judicial Information System Committee Meeting, August 28, 2015

DECISION POINT – Superior Court Case Management System – Implementation Cost Rules for Early Adopters (Franklin, Thurston, Yakima)

MOTION:

- I move that the JISC approve the updated SC-CMS Project Steering Committee's recommendation regarding state and local implementation costs for the Early Adopter sites (Franklin, Thurston, and Yakima counties) subject to the parameters set forth in the attached addendum – "Updated SC-CMS Implementation Cost Rules for Early Adopters."

I. BACKGROUND

The State has limited resources to apply to the SC-CMS project and counties across the state have limited resources to participate in the Odyssey rollout. Smaller local courts and clerks' offices, in particular, may necessitate State funding and assistance to ensure that no court that wants Odyssey is left behind.

On June 27, 2014, the JISC approved the SC-CMS Project Steering Committee's recommendation regarding state and local cost rules for implementation. The JISC amended the SC-CMS Project Steering Committee's recommendation restricting approval of the implementation cost rules to Pilot site only and changing the cost categories to "TBD" for local application integrations. Since specific costs were unknown at that time for local implementation, the JISC requested that the Project Steering Committee bring back to the JISC after Pilot Go Live; a more specific estimate as to what the local implementation cost may be for early adopters and statewide rollout given the cost expended for the Pilot site implementation.

On June 26, 2015, the JISC approved the SC-CMS Project Steering Committee's recommendation of approximately $43,350 to be expended on the Early Adopter Court Implementations. This estimated amount is the anticipated known costs leading up to Early Adopters implementation based on information gathered and expended for the Pilot site implementation and based on input from the Early Adopter sites. The JISC requested that for all other amounts not yet determined at this date that the project provide more specific costs for JISC approval at their August meeting. The project has since worked with the Early Adopter counties to develop estimates for the remaining cost categories previously marked as "TBD". The updated amounts are a result of direct input from the Early Adopter sites, further analysis of business processes, and information gathered and expended for the Pilot site implementation.

II. DISCUSSION

The limitations of available state and local funds to implement the SC-CMS may present a risk to the successful completion of the project. The Early Adopter sites need to know what costs they will be responsible for as soon as possible so that their needs can be identified and

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included in their county's budget cycle with enough lead-time to obtain the necessary funds. By identifying the cost categories (People, Technology, and Process) and the related project costs, each county can begin assessing the impact on their budgets and planning to address their financial needs prior to each county's rollout.

The SC-CMS Project has provided known expenditures for the Pilot site based on the cost categories of the SC-CMS Cost Rules for Pilot Implementation which has helped project expenditures for the Early Adopters sites. The SC-CMS cost rules for Early Adopter Implementation has also been revisited and revised by the Project Steering Committee based on the experience and needs for the Pilot Site implementation.

OUTCOME IF NOT PASSED –

This issue must be resolved now, so there are no schedule delays to the implementation of the early adopters. If this issue is not resolved; the continued lack of understanding of where state and local costs will reside prior to implementation will have a negative impact on whether or not the SC-CMS project can be successfully implemented in the remaining 36 counties.

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